

## First Tee Safe Sport Policy Reporting

The following is intended to help Covered Adults and parents under the First Tee Safe Sport Policy determine where information about different matters must be reported. Please remember that parents are considered Mandatory Reporters and are required to report suspicion of incidents of Misconduct to the appropriate law enforcement agencies (if the matter involves possible criminal conduct) and First Tee within a 24-hour period of learning of the facts that give rise to the suspicion. See the First Tee Safe Sport Policy for definitions of Covered Adult, Misconduct, and Sexual Misconduct. First Tee reporters should not report anything to the U.S. Center for SafeSport because that reporting structure is designed exclusively for organizations within the Olympic/Paralympic movement.

### Report to:

#### 1. Law Enforcement:

- a. Covered Adult learns of information and reasonably suspects an incident of Child Abuse, including sexual abuse.
- b. Covered Adult becomes aware of conduct that could constitute Sexual Misconduct *if the matter involves possible criminal conduct*.

#### 2. First Tee HQ Safe Sport Committee ([safety@firsttee.org](mailto:safety@firsttee.org) or [online report](#)):

- a. Covered Adult learns of information and reasonably suspects an incident of Child Abuse, including sexual abuse.
- b. Covered Adult becomes aware of conduct that could constitute Sexual Misconduct.
- c. Covered Adults are required to report Criminal Charge(s) and Disposition(s) involving sexual misconduct or misconduct involving Minors.
- d. Covered Adults are required to report any suspected incident(s) of
  - i. Aiding and Abetting,
  - ii. Abuse of Process, and
  - iii. Retaliation

#### 3. The organization with which the Covered Adult is affiliated (First Tee HQ, First Tee Chapter Executive Director or Program Director):

- a. Covered Adults are required to report emotional and physical misconduct (including bullying, stalking, hazing, and harassment) prohibited under the Code, and violations of proactive policies.
- b. Covered Adults are required to report Criminal Charge(s) and Disposition(s) involving any other form of misconduct (i.e. not involving sexual misconduct or misconduct involving minors) to the relevant organization (First Tee HQ or First Tee Chapter), consistent with its procedures.